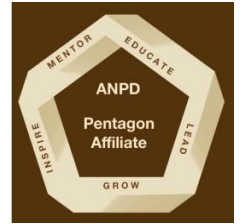


**Pentagon Council of  
Healthcare Professional Development  
ANPD Affiliate**



19 November 2019  
**Meeting Minutes**

Roundtable discussion

Meeting called to order

Introduction of New Members

A. Minutes from November 19, 2019

a. Will be posted on [www.ANPDpentagon.org](http://www.ANPDpentagon.org) and handouts available

B. Treasurer's Report (Jessica Cahill) handouts available

C. Old Business:

a. **Bylaw Review Committee** (Debbie Shaffer, Melanie Morris, Kat Barnett)

i. Presentation of Draft By Laws

1. Changes to reviewed document

a. Article III-Section 1.2-change that retired members can serve on the board

b. Article IX-Section 1-typo noted my should be may

2. Attention brought to Article IV-Section 1

a. New board position added Treasurer-Elect

ii. Ballet will be emailed in December 2019 for a members to vote on updated Bylaws-Debbie Shaffer to send

b. **Membership Committee** (B. Brunt, B, Byrne)

i. First membership drive occurred at PNEG-Six new members

ii. Skype meeting to discuss future events, methods to increase and retain membership

iii. Table cover purchased to assist with Marketing of Pentagon

c. **Website** (Debbie Shaffer)

i. Currently using WordPress as the platform

ii. Waiting for a response about cost from another platform (some costs mentioned \$500-600 for set-up, \$100 annual fee, maintained by Pentagon)

iii. Goals of website

1. Use for recruitment & communication

2. Place to locate, ByLaws, meeting minutes, upcoming events

3. Journal Club and/or Blog

**Presentation: American Heart Associations' Resuscitation Quality Improvement (RQI)  
Program: Implementation and Lessons Learned**

**Pentagon Council of  
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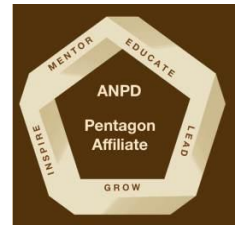
- 4. Conference advertisement
  - a. Local, State, National
- d. **PNEG Wrap Up:** Brenda and Melanie
  - i. Six new memberships
  - ii. Many conversations regarding what an affiliate was, how to locate a local affiliate, how to start an affiliate. Referred to ANPD website
  - iii. Encouraged becoming member of ANPD and referred attendees to the ANPD table at the conference
- e. **Programs** (details on website)
  - i. November 19,2019 UH Parma Health Education-RQI Lessons Learned
  - ii. January 16,2020-Webinar-Journal Article ANA Scope-Cleveland Clinic
  - iii. March 18, 2020-Aultman-NICHE Brain Games
  - iv. May 21, 2020-Cleveland Clinic-Teaching Strategies
  - v. Pentagon Symposium-planning stage

**D. New Business:**

- a. **Scholarship to ANPD**
  - i. For early registration
  - ii. Open February 1<sup>st</sup> to March 1<sup>st</sup>
  - iii. The eligibility requirements include:
    - 1. Paid membership to Pentagon prior to submission of application
    - 2. Active in Pentagon Affiliate
    - 3. Give a presentation at the next Pentagon meeting after the conference
  - iv. Submission of an essay why want to attend conference
    - 1. Reviewed by individuals outside of Pentagon (non-members)
- b. **Cornelius Leadership Congress: Lucinda Cave Winner**
  - i. Congratulation to Lucinda
- c. **ANPD 2020 April 28<sup>th</sup> to May 1, 2020 Chicago**

**Presentation: American Heart Associations' Resuscitation Quality Improvement (RQI)  
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- i. Who is Attending: Anna, Carol, Megan, Barb, Jessica, Melanie, Stephanie C, Stephanie L, Jillian, Diane, Stephanie K, Lucinda, Diane W, Brenda, and Debbie
  - ii. Podium: Megan
  - iii. Poster: Stephanie, Steffi S & Cindy W
- E. Symposium Report:
- a. Planning committee Lucinda, Diane, Melanie, Brenda, Stephanie, Megan, Marla
  - b. Deciding between Spring/Fall for symposium
  - c. Cost of last symposium included meals-Member \$50.00 & Non-member \$80.00
  - d. Suggestions for theme of symposium
    - i. Development of NPD-new and experienced
      - 1. All felt last symposium focused on NPD development and left with tools to implement
      - 2. Ensure content appropriate for clinical and academic NPDs
    - ii. Suggested guest speakers: Mary Harper-ANPD, Cathleen Opperman-OSU (communication, lateral violence)
      - 1. Other suggestion welcome-please forward to Brenda Byrne
    - iii. Skype meeting is planned for December for planning committee
- F. For the Good of the Organization/Profession:
- a. ONA-looking at state level contributions that impact nursing
  - b. In Fall 2020, will review ANPD nominations applications with the intent to nominated Pentagon members
  - c. Upcoming Professional Development
    - i. 3<sup>rd</sup> Annual Nurse Wellness Retreat
      - 1. Jointly provided ONA & Greater Cleveland Nurses Association District
      - 2. March 20<sup>th</sup>, 2020
    - ii. OCONLL (Ohio Consortium of Nursing Learning Labs).
      - 1. Malone College
      - 2. April 2020

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**G. Adjourn**

- a. Next Meeting January 16, 2020-Webinar
  - i. Journal Club

**Presentation: American Heart Associations' Resuscitation Quality Improvement (RQI)  
Program: Implementation and Lessons Learned**